
Report to: Business Investment Panel

Date: 6 November 2018

Subject: **Governance Arrangements**

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1. Purpose of this report

- 1.1 To provide an update on the governance arrangements of the Panel.

2. Information

- 2.1 At its meeting on 9 August 2018, the Business Investment Panel asked that the West Yorkshire & York Investment Committee consider membership of the Panel to ensure an equal split between local authority and private sector representatives and that the quorum requirements be reviewed accordingly.
- 2.2 The Investment Committee considered a report on the governance arrangements of the Panel at its meeting on 5 September 2018 and were also asked to consider the appointment of a Deputy Chair.

The Investment Committee resolved:

- (i) To appoint Simon Wright as Deputy Chair of the Business Investment Panel for the municipal year 2018/19.
- (ii) To note that Roger Marsh had stepped down from the Business Investment Panel.
- (iii) That, in order to secure the appointment of local authority (including Combined Authority) and private sector representatives in equal numbers to the Panel:
 - No nominations for an appointment to the Panel be sought from Calderdale Council, Kirklees Council or Leeds City Council (reducing the total number of local authority members to six).
 - An additional private sector member be appointed to the Panel (increasing the total number of private sector representatives to

six), and that the appointment of the additional member be delegated to the Head of Legal and Governance Services in consultation with the Chair of the Business Investment Panel and the Combined Authority's LEP Member.

- The quorum for the Business Investment Panel be changed to 4 voting members to include 2 members of the Combined Authority or other local authority and 2 private sector representatives.

2.3 Subsequent to the resolutions of the Investment Committee on 5 September, a further private sector member, Colin Glass, was appointed to the Panel by the Head of Legal and Governance Services with effect from 30 September 2018.

2.4 The outstanding local authority appointments from Bradford and Wakefield have also been confirmed and the table attached sets out current membership of the Panel.

3. Financial Implications

3.1 There are no financial implications directly arising from this report.

4. Legal Implications

4.1 There are no legal implications directly arising from this report.

5. Staffing Implications

5.1 There are no staffing implications directly arising from this report.

6. External Consultees

6.1 No external consultations have been undertaken.

7. Recommendations

7.1 That the Business Investment Panel note:

- (i) That, at its meeting on 5 September 2018, the Investment Committee appointed Simon Wright as Deputy Chair of the Business Investment Panel for the municipal year 2018/19.
- (ii) That, in accordance with the resolution of the Investment Committee, in order to secure the appointment of local authority (including Combined Authority) and private sector representatives in equal numbers to the Panel, no nominations would be sought from Calderdale Council, Kirklees Council or Leeds City Council (reducing the total number of local authority members to six).

- (iii) That, in accordance, with the resolution of the Investment Committee, an additional private sector member, Colin Glass, was appointed to the Panel (increasing the total number of private sector representatives to six) with effect from 30 September 2018.
- (iv) That, in accordance with the resolution of the Investment Committee, the quorum for the Business Investment Panel was changed to 4 voting members to include 2 members of the Combined Authority or other local authority and 2 private sector representatives.
- (v) That members note the membership of the Business Investment Panel as appended to this report.

8. Background Documents

None.

9. Appendices

None.